



Please reply to: Mr Steve Cox

Community Safety
c/o Town Hall
Castle Circus
TORQUAY
Devon
TQ1 3DR

WBW Solicitors
24 Tor Hill Road
Torquay
TQ2 5RD

My ref: R:227915/SJC
Your ref: DYE/APL
Telephone: 01803 208025
Website: www.torbay.gov.uk
Date: 25th May 2016

Dear Sir

Re: Mr Rodney Woolacott – Hearing at Licensing Sub Committee 2nd June 2016

I am writing to you with regard to our discussion on the 24th May 2016, and the agreement that the hearing regarding your client will be heard on Thursday 2nd June 2016 at 10am. I can confirm that this will be held in the Meadfoot Room at Torquay Town Hall, Castle Circus, Torquay, TQ1 3DR. The viewing of the CCTV footage has been arranged for 9am so if you or your clients barrister can contact me when you arrive at the Town Hall reception.

I would strongly advise that your client attends, to be able to make representation to the committee and to answer any questions.

I enclose a copy of the committee report for your information.

If you have any questions then please do not hesitate to contact me.

Should you need to contact us please quote the reference number above.

Yours sincerely

Mr Steve Cox
Environmental Health Manager Commercial
Licensing and Public Protection

Please note that, apart from personal details subject to the Data Protection Act, information contained in this letter may be divulged to members of the public under the Freedom of Information Act 2000.

CC Mr Rodney Woolacott, (Address withheld)