

Please reply to: Mr Steve Cox

R:227915/SJC

01803 208025

www.torbay.gov.uk 25<sup>th</sup> May 2016

DYF/API

## **Community Safety**

c/o Town Hall Castle Circus TORQUAY Devon TQ1 3DR

My ref:

Your ref:

Website:

Date:

Telephone:

WBW Solicitors 24 Tor Hill Road Torquay TQ2 5RD

Dear Sir

## Re: Mr Rodney Woolacott – Hearing at Licensing Sub Committee 2<sup>nd</sup> June 2016

I am writing to you with regard to our discussion on the 24<sup>th</sup> May 2016, and the agreement that the hearing regarding your client will be heard on Thursday 2<sup>nd</sup> June 2016 at 10am. I can confirm that this will be held in the Meadfoot Room at Torquay Town Hall, Castle Circus, Torquay, TQ1 3DR. The viewing of the CCTV footage has been arranged for 9am so if you or your clients barrister can contact me when you arrive at the Town Hall reception.

I would strongly advise that your client attends, to be able to make representation to the committee and to answer any questions.

I enclose a copy of the committee report for your information.

If you have any questions then please do not hesitate to contact me.

## Should you need to contact us please quote the reference number above.

Yours sincerely

Mr Steve Cox Environmental Health Manager Commercial Licensing and Public Protection

Please note that, apart from personal details subject to the Data Protection Act, information contained in this letter may be divulged to members of the public under the Freedom of Information Act 2000.

CC Mr Rodney Woolacott, (Address withheld)

Schools and services for children and young people • social care and housing • recycling, waste disposal and clean streets • community safety • roads and transportation • town planning • tourism, harbours and economic regeneration • consumer protection and licensing • leisure, museums, libraries and arts

If you require this in a different format or language, please contact me.